

Proposed Standing Orders of the “South Pacific Motor Sports Club”.

1. Indemnity

By signing of the membership application / renewal form the member hereby decrees that the people identified in the application indemnify the South Pacific Motor Sports Club, its Committee, their agents and employees, and all sponsoring companies from any claims of damages to property and personal liability which may arise from any event or participation that involves the South Pacific Motor Sports Club.

2. Dress Code

The executive committee of the club at its sole discretion shall implement or change the clubs dress code, and shall be the sole authority for the interpretation of the dress code.

3. Code of conduct for Members and the Definition of a Standard Policy for determining fair and appropriate disciplinary action.

This policy consists of three parts:

1. **Categories of Misdemeanour** – which qualifies the severity of an infringement;
2. **Mandatory Penalties** – which guides the committee to a fair and uniform penalty based on the severity of the infringement.
3. **Escalation** – which determines the course of action in the event that the member continues to re-offend.

Categories of Misdemeanour

Category 1

Includes but is not restricted to:
Dishonoured cheques > 30 days
Outstanding Membership Fees

Category 2

Includes but is not restricted to:
Drunk and Disorderly:
 Brawling
 Loud and offensive Language
 Horseplay,
Verbal Abuse of Staff/ Committee,
Failure to obey a lawful directive from Committee or Management
Obstructing a Committee Member in the execution of his/her duties,
Breach of Visitor Sign-in Rules,
Repeated breach of Dress Codes,
Unintentional damage to club property,
Refusal or failure to pay for drinks ordered,
Drinking after closing hours of the club,
Drinking in unauthorised area's of the Club (eg: car park).
Giving of Alcohol to Minors,

Playing of Gaming Machines on Credit,
Taking Minors into the Gaming Area,
Aiding or abetting the entry of a Member under suspension,
Driving of vehicles in the car park in such a manner as to cause hazard,
Committing any act in breach of Licensing or Gaming Acts.

Category 3

Includes but is not restricted to:

Fighting,
Incitement,
Issuance of Threats by words or deeds towards Patrons, Staff or Committee,
Wilful Damage of Club Property; Vandalism; Graffiti,
Subverting the Authority of the Manager or Committee,
Malicious Damage to Members Property,
Indecent Exposure,
Sexual Harassment of Staff,
Unlawful Display of a Firearm,
Driving of a Vehicle in such a manner as to cause damage or harm.

Category 4

Includes but is not restricted to:

Battery,
Indecent Assault,
Theft or conspiracy to steal,
Bribery or attempted Bribery,
Unlawful Discharge of a Firearm,
Threatening Behaviour with an Offensive Weapon,
Committing any act in breach of the PNG Criminal Code.

Mandatory Penalties

Category 1 - Indefinite Suspension pending full payment of debt.

Category 2 - Suspension of not more than one (1) month.

Category 3 - Suspension not less than one (1) month and not more than six (6) months.

Category 4 - Forfeiture of Membership and expulsion of not less than twelve (12) months. Renomination required before readmittance.

Escalation

All re-offences will escalate one Category with the exception of Category 1.

For example:

A member who has previously been charged with a Category 2 misdemeanour and subsequently is charged with another Category 2 offence will be deemed to have committed a Category 3 offence. Upon completion of the term of suspension, if same member again commits a Category 2 offence will be deemed to be a Category 4 infringement and member shall forfeit his/her membership.

4. Protocol for Annual General Meetings

- 4.1 Order of Business.
1. Reading and confirmation of Minutes of previous Meeting.
 2. Business arising from Minutes
 3. President's / Committee Report.
 4. Annual Accounts and Auditors Report.
 5. Questions arising from Financial Report.
 6. Correspondence.
 7. Election of office Bearers.
 8. Business pursuant to notices of motion
 9. General Business.
- 4.2 Correspondence, after being read, shall be formally 'received' unless a motion to the contrary be submitted, and every letter may be dealt with immediately after the contents have been made known to the Meeting.
- 4.3 No discussion shall take place unless there is a question before the President.
- 4.4 In all debates there shall be a time limit of ten (10) minutes on the mover of the motion, and of five (5) minutes on all other speakers, provided that by unanimous consent of the meeting a specified extension of time may be granted to the speaker.
- 4.5 Only one amendment shall be entertained at one time. If an amendment be carried, it shall become the substantive motion to the Meeting. It will be competent to receive other amendments, provided they are relevant to the question, one at a time to be decided in a like manner, until the subject is disposed of.
- 4.6 No Member shall speak more than once on any question, except the mover of the motion, who shall be entitled to reply and thereupon all discussion shall cease, and the question shall be put.
- 4.7 Any Member seconding a motion, or amendment, without remark, shall not be held to have spoken thereon. In the case of an amendment being list, the President shall put the "motion" to the vote.
- 4.8 If any exception is taken to the ruling or decision of the President, such objection must be taken at once, and the motion made, if seconded shall be proposed and determined forthwith.
- 4.9 Any member, with the consent of the President may offer an explanation of any particular expression used by him, but must confine himself strictly to such.
- 4.10 In all questions, and during all discussions, the Members speaking shall address the meeting through the President.
- 4.11 The President shall have the right to exercise a deliberate vote on all questions.
- 4.12 Only Full financial Members of the Club including Life Members shall be entitled to vote on questions before the meeting.
- 4.13 No full member shall enter or leave the meeting whilst a vote is being taken.
- 4.14 It any meeting every resolution shall be decided by a show of hands, or in such a way as the President may think fit to direct. In all cases in which there shall be an equality of votes, the President shall have the casting vote.