



# South Pacific Motor Sports Club Inc.

P.O. Box 4, Port Moresby, Papua New Guinea

T: 323 6737 | F: 323 6574

## STANDING ORDERS

### 1. Indemnity

By signing the membership application / renewal form the member hereby decree's that the people identified in the application indemnify the South Pacific Motor Sports Club, its Committee, their agents and employees, and all sponsoring companies from any claims of damages to property and personal liability which may arise from any event or participation that involves the South Pacific Motor Sports Club.

### 2. Proxy Votes

All proxy votes must be submitted to the Secretary at least 24 hours before the AGM. Any proxy votes submitted must be accompanied by documentary evidence that the member is either out of the Province or hospitalised. Furthermore, no one member is to hold more than three (3) proxy votes.

### 3. Dress Code

The executive committee of the club at its sole discretion shall implement or change the clubs dress code, and shall be the sole authority for the interpretation of the dress code.\

### 4. Code of Conduct

SPMSC Code of conduct for Members and the Definition of a Standard Policy for determining fair and appropriate disciplinary action.

This policy consists of three parts:

1. **Categories of Misdemeanour** – which qualifies the severity of an infringement;
2. **Mandatory Penalties** – which guides the committee to a fair and uniform penalty based on the severity of the infringement.
3. **Escalation** – which determines the course of action in the event that the member continues to re-offend.

## **Categories of Misdemeanour**

### **Category 1**

Includes but is not restricted to:

- Dishonoured cheques > 30 days
- Outstanding Membership Fees

### **Category 2**

Includes but is not restricted to:

- Drunk and Disorderly:
  - Brawling
  - Loud and offensive Language
  - Horseplay,
- Verbal Abuse of Staff/Committee,
- Failure to obey a lawful directive from Committee or Management
- Obstructing a Committee Member in the execution of his/her duties,
- Breach of Visitor Sign-in Rules,
- Repeated breach of Dress Codes,
- Unintentional damage to club property,
- Refusal or failure to pay for drinks ordered,
- Drinking after closing hours of the club,
- Drinking in unauthorised area's of the Club (eg: car park).
- Giving of Alcohol to Minors,
- Playing of Gaming Machines on Credit,
- Taking Minors into the Gaming Area,
- Aiding or abetting the entry of a Member under suspension,
- Driving of vehicles in the car park in such a manner as to cause hazard,
- Committing any act in breach of Licensing or Gaming Acts.

### **Category 3**

Includes but is not restricted to:

- Fighting,
- Incitement,
- Issuance of Threats by words or deeds towards Patrons, Staff or Committee,
- Wilful Damage of Club Property; Vandalism; Graffiti,
- Subverting the Authority of the Manager or Committee,
- Malicious Damage to Members Property,
- Indecent Exposure,
- Sexual Harassment of Staff,
- Unlawful Display of a Firearm,
- Driving of a Vehicle in such a manner as to cause damage or harm.

### **Category 4**

Includes but is not restricted to:

- Battery,
- Indecent Assault,
- Theft or conspiracy to steal,

- Bribery or attempted Bribery,
- Unlawful Discharge of a Firearm,
- Threatening Behaviour with an Offensive Weapon,
- Committing any act in breach of the PNG Criminal Code.

### **Mandatory Penalties**

Category 1 - Indefinite Suspension pending full payment of debt.

Category 2 - Suspension of not more than one (1) month.

Category 3 - Suspension not less than one (1) month and not more than six (6) months.

Category 4 – Forfeiture of Membership and expulsion of not less than twelve (12) months. Renomination required before readmittance.

### **Escalation**

All re-offences will escalate one Category with the exception of Category 1.

For example:

A member who has previously been charged with a Category 2 misdemeanour and subsequently is charged with another Category 2 offence will be deemed to have committed a Category 3 offence. Upon completion of the term of suspension, if same member again commits a Category 2 offence will be deemed to be a Category 4 infringement and member shall forfeit his/her membership.

Port Moresby, June 2012